



PARTNERSHIP AGREEMENT

2021 Version

INTRODUCTION

This agreement spells out a working relationship you are invited to join. Three of the partners in this agreement have an ongoing, year after year relationship. These partners are: leaders of certain campus ministries in the United States (Stateside Partners), certain Host's (Overseas Partners) and OneLink International. Every year the Stateside Partners and OneLink select a fourth set of partners, Students, to join them in serving the Overseas Partners. Understanding what each partner is agreeing to is important for all of us, so please read this entire agreement. This is the only way you will know what you are agreeing to do for others and what others are agreeing to do for you. Also, this agreement may change from year-to-year. As you read this agreement, keep in mind that because it is impossible to foresee every detail of getting this job done, we are all also agreeing to serve each other by being willing to go beyond what this agreement explicitly states as needed.

1 STATESIDE PARTNERSHIP AGREEMENT

The Stateside Partner agrees to:

Participate in the application and selection process with OneLink.

- Read applications with OneLink
- Engage in conversations with OneLink about their students
- Both OneLink and Stateside Partner must be in agreement that a student should serve on a team. If either side does not feel that a student is ready to be on a OneLink team, then the student will not serve on a OneLink team (In other words, both sides have veto power)
- Students must also successfully complete the OneLink Training process to serve on a OneLink team. If during this process, either the Stateside Partner or OneLink feel that the student is not ready to serve, then they will be removed from the team

Provide a designated point person for OneLink and other partners to work with.

- This person fully accepts this entire agreement
- This person is the Stateside Partner's contact from beginning to end of the project
- This person is available 24/7 while the team is overseas to partners and Team Leaders
 - This position can be handed off to another qualified staff in certain situations
 - The new point person should read and agree to all of this agreement
- This person inquires as to the safe arrival and health of the Team, Team Leader and the project
 - They have at least one mid-trip conversation with the Overseas Partner
 - They will read and respond to weekly Team Leader Updates, and track down a Team Leader if the update is overdue

Allow the Overseas Partner to give leadership to the team while overseas.

- This includes difficult decisions such as sending an individual or team home early
 - Students sent home early are responsible for related expenses
- Difficult decisions are discussed between partners except in very extreme situations

Allow OneLink or a designated Stateside Partner to handle team logistics composed of students from different campuses.

Embrace all OneLink Training - See the section under: "OneLink."

Provide help to their students about the traveler's insurance policy.

- Policies change year-to-year and being informed is critical in today's overseas travel climate
- OneLink will not knowingly partner with those who do not acquire good traveler's insurance
- OneLink recommends a Gallagher policy

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OVERSEAS PARTNERSHIP AGREEMENT

The Overseas Partner agrees to:

Develop and include the Team in a current contingency plan.

Participate in Pre-Field Communication regarding basic topics.

- The Team's Team Leader should set up this time
- Share project expectations and questions, allowing both parties to be on the same page before arriving in country.

Provide orientation to the team regarding communication and device security.

- Communicate clearly to the Stateside Partner and the Team Leader the devices you would like them to bring or NOT to bring - phones, laptops, etc.
- Communicate specific security measures students should adhere to such as password strength, "clean" devices, use of internet cafés, video chat etc.
- Communicate how the students will be using social media for ministry purposes. Students will be required to start a new social media account for use only during their time overseas, rather than using an existing personal account

Provide orientation on the field. O-Week is thorough and experiential, however Teams need a brief orientation to your specific area.

- Include helps to navigate the assignment, the culture, introductions to staff, city basics, etc.
- Include the current contingency plan.

Provide a designated point person.

- This person is the one all other partners will communicate with, especially in emergency situations.
 - This position can be handed off to another qualified staff as necessary
 - The new point person should agree to all of this agreement and understand how OneLink trains teams to operate in the field
 - Any prolonged change to a new point person should be communicated to the other partners
- This person provides leadership in a situation where a student or Team should come home early.
 - This decision is at the discretion of the Overseas Partner but will include discussions with the Stateside Partner, OneLink and with the Team Leader and Team as appropriate
 - In the event someone is sent home early the expenses related to that decision would belong to the student, not the Overseas Partner.

Allow the Team to function independently of non-OneLink teams or individuals.

Interactions with the Team Leader: One-on-one time.

- Too much is at stake to leave Team Leaders to figure it all out on their own
- A good goal would be to have meetings at least once a week to help mentor and guide the team leader

Host the team while in country.

Interactions with the whole Team.

- These can be meetings or moments where vision is cast, errands are run, outings occur, or eating together
- These events can set the Team in line with the Overseas Partner's vision and invigorate the Team and Team Leader
- Building relationships like this is often the catalyst to someone pursuing a career overseas

Communicate to the Stateside Partner and OneLink.

- The safe arrival of the Team upon arrival in country
- About mid-trip talk with the Stateside Partner about how things are going with the Team
- Any problems with the Team should be addressed with the Team Leader first
- Should problems with the Team continue, the Stateside Partner and OneLink should be informed
- Any change of who is overseeing the Team on the field
- How the Team did during the project in a Post-Trip Evaluation form provided by OneLink

Help the team communicate back home. See the section under: "OneLink" titled: "Training towards a Communication Policy."

Allow for End-of-Project Debriefing.

- Field Partners are asked to schedule time at the end of the project to debrief the trip and prepare students to return home
- OneLink will send the Team Leader with debriefing materials that help facilitate their processing and discussion
- Debriefing using these materials typically takes a Team 4-8 hours depending on team size and how verbal they are. Debriefing can best take place in small segments over several days or be done in a gateway city before they leave the country
- Whether the you are involved in the Team's debriefing or not, please communicate:
 - How the Team has been a part of your strategy
 - How the Team's efforts can have a long-term effect on your city/people group
 - How the Team can stay involved via prayer or other means

Embrace all that OneLink trains for.

- This allows Team Leaders and Teams to dovetail into goals on of the field
- See the entire section under: "OneLink."

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ONELINK PARTNERSHIP AGREEMENT

OneLink agrees to:

Provide highly effective Training.

- This Training is geared primarily to serve the Overseas Partner
- This Training is geared towards safety and security for all involved
- This Training will include experiential Training whenever feasible

Provide a personal touch with every partner.

- By helping the Stateside Partner monitor their Team
- By helping facilitate relationships with all partners
- By gathering feedback from every partner and making appropriate changes

Train towards a secure Communication Policy.

- This policy keeps Teams fully present on the field, fully engaged with new friends, fully sharing life with each other and fully attentive to Father
- This policy reasonably limits access to the Overseas Partner's Internet devices
- This policy helps maintain security for all partners
- Students agree not to send individual e-mails, texts, IM's, etc. to the U.S. during their time overseas. Here is what else they have agreed to:
 - One phone call to parents every two weeks for 20 minutes
 - One phone call to a fiancée every week for 20 minutes
 - One phone call from the Team Leader(s) to the Stateside Partner at mid-trip
 - A weekly Team Leader Update: This is an email update to the Stateside Partner and OneLink
 - A weekly Team Update: This is an email update that goes to friends, family and supporters
 - Exceptions in emergencies: Overseas Partners will need to decide what will change as emergencies arise
 - The Overseas Partner and the Team Leader have discretion here to restrict the above stipulations to better fit the situation if circumstances change
 - Use of social media should be restricted to overseas ministry purposes and should be done on a new or "clean" account that is not used personally back in the US

Provide a main OneLink Training Package and an optional Additional Support Package to meet Stateside Partner's individual needs.

Train towards zero romantic relationships while on the trip (except married couples).

- Flirting and romantic relationships quickly destroy teams.

Train towards celebrating a Sabbath.

- Teams on the field for more than two or three weeks are healthier with a full Sabbath day each week

Train towards the Buddy System for safety and accountability.

- This means no one goes anywhere by himself/herself
 - A known and trusted local can be someone's "buddy" as long as field workers are comfortable with that person and/or that situation
 - Teams on a university campus may be able to adjust this as Overseas Partners see fit
 - Outside of a campus setting students agree to operate by the Buddy System.
- Over the years this one policy has saved lives.

Train towards daily Team Time.

- The most relationally successful teams have daily Team Times

Train towards Device Security.

- Students agree to proactively take responsibility for device security
 - Many overseas partners are asking that a Team bring computers or phones. OneLink is not equipped to advise teams in knowing how to make sure these devices are secure. The Overseas Partner will need to assist or advise the Team or devices should be left in the U.S.
- These devices may be covered for loss or theft under some travel insurance policies and so OneLink urges students to read and understand the policy they purchase

Train towards the OneLink Values.

- Servant's Heart
- Initiative
- Worshipful
- Flexibility
- Lifestyle of Integrity
- Trust in the Father
- Loyalty
- Team player

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STUDENT PARTNERSHIP AGREEMENT

The Student agrees to:

Enthusiastically embrace all that all partners are agreeing to provide.

- These agreements place you and your team in the strongest position for a great summer. When you join a team you give up some individual rights for the health of the team and for the pursuit of the team goals. This does not mean you are not an adult, it just means we all give up some things to pull this off with excellence. OneLink has been training for over 25 years and has trained thousands of students to complete their projects with joy and success. You can trust OneLink to train you for success too. Welcome to the team!

Do these things:

- Maintain an obedient and growing walk with God
- Submit to a background check
- Participate in the IMB Child Protection video training
- Memorize the OneLink Values and at least one verse for each value before O-Week
- Follow all leadership, placing the leadership and goals of the Overseas Partner above your own
- Complete all assignments given by OneLink and your OSP
- Attend all meetings unless providentially hindered
- Attend OneLink Training at O-Week (orientation)
- Agree that if you are sent home for some reason that you will be responsible for whatever expenses are incurred. Ask your Stateside Partner how this may work out between the two of you
- Let OneLink and the Stateside Partner know if you are planning to become / or get engaged
- Give feedback to OneLink after O-Week and also after the Project via emailed evaluation forms
- Personally fundraise for the project

Enthusiastically embrace all that OneLink trains you in. See the section under “OneLink” for a short list.

Purchase Traveler’s Insurance.

- OneLink recommends a Gallagher policy
 - Policies change yearly, so please read the new policy
 - We encourage students to allow parents to view the policy
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TEAM LEADER AGREEMENT

As a Team Leader you agree to:

Lead the Assistant Leader & the Team.

- Through Pre-Project Training & logistics
- During O-Week
- During the entire Project, including travel

Attend Team Leader Training.

Complete Team Leader Post-Project Evaluation.

ASSISTANT LEADER AGREEMENT

As an Assistant Leader you agree to:

Assist the Team Leader in Leading the Team.

- Through Pre-Project Training & logistics
- During O-Week
- During the entire Project, including travel

Attend Team Leader Training.

Complete Team Leader Post-Project Evaluation.