



STEP 13: FINAL LOGISTICS - O-WEEK

Orientation Week Arrangements

Please make sure your team has all travel arrangements to and from O-Week finalized.

Points to Consider

- If your team is leaving to go overseas directly from O-Week, we can store their suitcases for them during O-Week. Please ask your students to pack a completely separate bag for the week of training (using their carry-on as their O-Week bag might be a good option)
- Please let us know as soon as possible if your team will be flying into Salina, Kansas City, or Wichita, so that we can help arrange rides to the Webster Conference Center.
- If your students will be staying overnight, the night before O-Week, there will be an additional cost that must be paid directly to OneLink International. You can mail this ahead of time or send funds with the students but please communicate this to us, so that we know what to expect. This additional night does not include breakfast or lunch the next day, so students will need to plan to bring food or drive into Salina Sunday morning before check-in begins.
- We are not responsible for any additional nights (ie Friday night) after O-Week. You will need to deal directly with Webster Conference Center about that (<http://webstercc.org>).

O-Week Commissioning Service

- You and your staff and family are welcome to attend the O-Week Commissioning Service on the last day of O-Week. Parents of students will also be invited (via email) to come. OneLink will email you details closer to O-Week.